

UNITED STATES DISTRICT COURT
OFFICE OF THE CLERK
DISTRICT OF MARYLAND

Felicia C. Cannon, Clerk

Reply to Northern Division Address

September 2, 2003

Chirag V Patel
Chirag V Patel PA
2225 St Paul St Ste 300
Baltimore, MD 21218

Re Case No. L-02-4075

Dear Counsel/Party

The Clerk received your Notice of Service on September 2, 2003 ; however, it is deficient in the area(s) checked below and is being returned to you.

Failure to meet requirements of Local Rules 101 & 102:

- ☐ Member of Bar of this Court has not signed pleading.
- ☐ Proper Person - out of state - must furnish Court with memo of location in Maryland where notices, etc. may be served.
- ☐ Corporation may not represent itself through its officers.

Failure to meet requirements of Local Rules 104, 105, and Fed.R.Civ.P. 5:

- ☐ Discovery motions, responses and replies to motions must be filed with original and two copies.
- ☐ Depositions not to be filed unless in support of a motion.
- ☐ Discovery material received.
- ☐ Motion to Compel filed - not in accordance with Local Rule 104.8.
- ☐ Discovery motion filed - not in accordance with Local Rule 104.7.

Failure to meet requirements of Local Rule 102 & Fed.R.Civ.P. 5:

- ☐ Certificate of Service not affixed to pleading.
- ☐ Certificate of Service not dated.
- ☐ Certificate of Service not signed.
- ☐ Attachments or exhibits missing.
- ☐ Pleadings must be filed on 8½" x 11" paper (this includes exhibits and attachments; please reduce accordingly).

Miscellaneous:

- ☐ Pleading does not contain original signature(s).
- ☐ Pleading pertains to more than one file. Original and appropriate copies required for each file unless cases consolidated for all purposes.
- ☐ Incorrect caption or civil action number. Unable to match with case.
- ☐ Offer of judgment should not be filed with the Court until it has been accepted. Fed. R. Civ. P. 68.
- ☐ Pleading or paper must be filed electronically.
- ☒ Notices of service of discovery requests and responses should not be filed with the court.

Very truly yours,



Benson E. Legg
United States District Judge

cc: Other counsel/party

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